ACADEMIC DISMISSAL PETITION PROCESS

BE ADVISED: Submitting an Academic Dismissal Petition does not guarantee admission. Denial of a petition applies to all Alamo Colleges. This petition does not address Financial Aid Suspension (SAP).

In order to help you achieve your academic goals your petition will be reviewed to evaluate your eligibility for enrollment and to assist you in developing an action plan for your academic success.

As per the Alamo Colleges policy, students who do not earn a semester term GPA of 2.0 and do not earn a cumulative GPA of 2.0 in the next semester term following the probation status are placed on Academic Dismissal and must remain out for one full fall or spring semester. Students have the option to petition for registration without remaining out at least one fall or spring semester, however they must submit the Academic Dismissal Petition form along with supporting documents to the Alamo College where the dismissal status was earned. Students on Academic Dismissals for a third (3rd) time or more will not be permitted to enroll in the Alamo Colleges for one (1) full academic year after which a petition for registration must students must submit their petition and typed reflection statement to their selected college by the set deadlines. They will also be required to meet with an appropriate college representative.

The Alamo Colleges honor the academic standing in place at the last institution attended (dismissal, probation, at-risk, etc.) therefore, students who were placed on Academic Dismissal or Academic Suspension at their previous institutions and are seeking to transfer to the Alamo Colleges must follow the policies outlined on this form.

PETITION PROCESS:

- Students on their 1st or 2nd Academic Dismissal must meet and submit a complete petition packet to an Academic Advisor.
- Transfer Students on Academic Dismissal from their previous institution must submit their petition and typed reflection statement as well as a copy of their transcript(s) from all colleges/universities attended.
- Petitions must be received by the date listed below according to term of enrollment. Submitting the petition early is recommended.

<table>
<thead>
<tr>
<th>Term/Session</th>
<th>Petition Deadline</th>
<th>First Day of Class</th>
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<tbody>
<tr>
<td>Fall 16-week</td>
<td>August 3, 2015</td>
<td>August 24, 2015</td>
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<tr>
<td>Fall Start II (not available at all Alamo Colleges)</td>
<td>August 17, 2015</td>
<td>September 8, 2015</td>
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<tr>
<td>Fall Flex II (not available at all Alamo Colleges)</td>
<td>October 5, 2015</td>
<td>October 19, 2015</td>
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<tr>
<td>Spring 16-week</td>
<td>January 8th, 2016</td>
<td>January 19th, 2016</td>
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<tr>
<td>Spring Start II (not available at all Alamo Colleges)</td>
<td>January 22nd, 2016</td>
<td>February 1st, 2016</td>
</tr>
<tr>
<td>Spring Flex II (not available at all Alamo Colleges)</td>
<td>March 7th, 2016</td>
<td>March 21st, 2016</td>
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Dismissal Petitions for the summer semesters are not accepted.

- A typed Reflection Statement is required to be submitted with the Academic Dismissal Petition packet.
- Things to Consider If Your Petition is Approved:
  - Maximum Course Load is 6-8 credit hours to include SDEV0171- Strategies for Success course.
  - Registration and successful completion of Strategies for Success (SDEV0171) is mandatory.
  - During the Advising session, your advisor will work with you to determine the best method of instruction and course schedule.
  - Mid-term Progress Reports are to be submitted to your Academic Advisor/College Official by the indicated deadline for future registration consideration.
  - A semester term GPA of 2.0 or higher is required in all registered courses in accordance with the Alamo Colleges Academic Dismissal Policy.

If any of the above are not met, you may be subject to being dropped from all registered courses and may be required to sit out up to one full academic year. You are not guaranteed a full refund for any dropped courses.

Assistance with petition procedures and academic advising is available through:

- San Antonio College: Moody Learning Center, 1st Floor 210-486-0334
- St. Philip’s College: MLK: Welcome Center or SWC: Building 1, B172 210-486-2008
- Northwest Vista College: Cypress Campus Center, Advising Services Center 210-486-4100
- Palo Alto College: BOLD Advising Center 210-486-3366
- SEED Advising Center 210-486-3131
- STEAM Advising Center 210-486-3660
- Northeast Lakeview College: Student Commons, Welcome Center 210-486-5401

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