Frequently Asked Questions (FAQs)
Medical Billing & Coding Program
Northwest Vista College

What is required to get into the program?
Students need a High School Diploma or GED.

Where can I find information on the current class schedule and the registration status?
Please check the Business & Community web page for Northwest Vista College for updates on the program: http://alamo.edu/nvc/business-and-community/

How do I enroll in the Medical Billing & Coding classes?
When registration is open for a class, students will be able to self-register online by going to http://alamo.edu/wtn/getting-started/ and completing the required steps.

What if I have a Hold that prevents me from registering in a class?
Please call one of the Registration Specialists at NVC for assistance: (210) 486-4413 or (210 486-4420)

Is there Financial Aid for the classes?
Financial Aid is available for those who qualify; however, the process can take 4-6 weeks. If you are interested in applying for Continuing Education (CE) financial aid, please go to this link on the website for information and instructions: http://www.alamo.edu/district/tpeg-ce/

Is there a payment plan for the classes?
Payment plans for CE are available on a quarterly basis. The total of hours and cost of the classes taken in each quarter are considered. Students will have the option at check-out in ACES to choose a payment plan. There is a $25 payment plan set-up fee, and $10.00 late fees for each late payment.

Are textbooks required for each class and is the cost covered in my tuition?
One or more textbooks is required for each class. The cost of textbooks is not included in the tuition. A list of the required textbooks will be provided to students upon registration. A medical dictionary is also required. Instructors may recommend other supplies as needed.

If I am not able to enroll in the next cohort, when will the next program be offered?

If I have enrolled in the program and paid for my class but decide to drop my class, what do I need to do in order to receive a refund?
Per District CE policy, any registration cancelled prior to the first day of class will receive a full refund. Cancellation after the first day of class does not qualify for any refund. Refunds require up to 30 days to process. Classes must be dropped prior to first class meeting for refund. If dropping a class, the student must provide written notice via email to CE staff at Northwest Vista College via email prior to the first class day of class by emailing pamparo@alamo.edu and cmaddox@alamo.edu.